



**MINUTES
FEASIBILITY STUDY MEETING
Midway Fire District
Holley Navarre Fire District
Navarre Beach Fire Department
February 27, 2018
9:00 AM**

MEETING CALLED TO ORDER BY DAVE SZYMANSKI, CHAIRMAN, MIDWAY FIRE DISTRICT AT 9:00 A.M. THE PLEDGE OF ALLEGIANCE LED BY CHAIRMAN DAVE SZYMANSKI.

Officials and employees from all three departments were in attendance for the meeting as well as community members and Gulf Breeze News. The three departments were represented as follows to conduct the meeting:

Midway Fire District

Dave Szymanski, Chairman
Jonathan Kanzigg, Fire Chief
Jamie Chandler, Local 4192

Holley Navarre Fire District

Dave Stone, Chairman
Ron Norton, Fire Chief
Patrick Moore, Local 4695

Navarre Beach Fire Department

Dave Norton, Board Member
Danny Fureigh, Fire Chief
Corey Mayhew, Local 4494

CONSENT AGENDA

Agenda Item: Approve minutes from January 23, 2018 meeting. *Jonathan Kanzigg made a motion to approve the minutes as written for the January 23, 2018 Consolidation meeting. Dave Stone seconded the motion. All were in favor; motion carried.*

Agenda Item: Grade Proposals. The Request for Proposal (RFP) was sent to Florida Special District (FASD). They sent out a mass email to all their members with the RFP attached. Chief Kanzigg emailed the RFP to 90 individual companies that Santa Rosa County provided from their vendor list. There were 4 invalid emails returned. The committee received a total of 2 proposals – Special District Services (SDS) and Emergency Services Consulting International (ESCI).

Brad Baker from Santa Rosa County gave an overview of what he learned from contacting SDS & ESCI's five (5) references. SDS is a management company that performs HR duties but no experience with consolidation studies. All of SDS' references spoke highly of the company. ESCI has experience with consolidation studies. All references were pleased with the deliverables and all would recommend their services.

Chairman Dave Szymanski asked for a roll call from each department to determine what company they recommend to be awarded the contract based on the grading sheet.

Holley Navarre Fire Department recommends ESCI

Navarre Beach Fire Department recommends ESCI

Midway Fire District recommends ESCI

Consensus of the Committee is that the contract be awarded to ESCI. *Jonathan Kanzigg made a motion to award the contract to ESCI. Danny Fureigh seconded the motion. All were in favor; motion carried.*

Agenda Item: Schedule Future Meeting. March 27, 2018 is the next meeting. ESCI will be notified of the meeting date and an invitation will be extended to join us for a discovery meeting on that date.

Adjourn: *Dave Stone made a motion to adjourn the meeting. Ron Norton seconded the motion. All were in favor, motion carried. Meeting adjourned at 9:28 a.m.*