



**MINUTES
FEASIBILITY STUDY MEETING
Midway Fire District
Holley Navarre Fire District
Navarre Beach Fire Department
August 22, 2017
9:00 AM**

MEETING CALLED TO ORDER BY DAVE SZYMANSKI, CHAIRMAN, MIDWAY FIRE DISTRICT AT 9:00 AM. THE PLEDGE OF ALLEGIANCE LED BY CHAIRMAN DAVE SZYMANSKI.

Officials and employees from all three departments were in attendance for the meeting as well as community members and members of the media. The three departments were represented as follows to conduct the meeting:

Midway Fire District

Dave Szymanski, Chairman
Jonathan Kanzigg, Fire Chief
James Chandler, Local 4192 President

Holley Navarre Fire District

Dave Stone, Chairman
Ron Norton, Fire Chief
Patrick Moore, Local 4695 President

Navarre Beach Fire Department

John Lewis for David Norton, Board Member
Corey Mayhew, Local 4494 President
Mike Howard, Fire Chief

CONSENT AGENDA

Agenda Item; Approve minutes from June 27, 2017 meeting. Jonathan Kanzigg made a motion to approve the minutes as written for the June 27, 2017 consolidation meeting. John Lewis seconded the motion. All were in favor; motion carried.

Agenda Item; Discuss RFP for the feasibility study.

A comprehensive RFP draft was presented to the committee members and discussed. The decision was made to revise the RFP focusing primarily on asking a consult to identify and present areas currently unknown to the committee. The committee has identified a not to exceed cost amount of \$34,000 for the study so to keep cost down, the consultants will be provided with the necessary reports, resolutions, ordinances, budgets, forecast and the like. This approach is expected to reduce travel cost, labor cost and other incidental cost incurred when consultants spend lengthy onsite time conducting interviews and attending meetings to obtain the information. At this point, the primary unknown areas are the cost, current and future forecasts, of a newly merged department and the most effective means of funding the merged department. The three departments currently have differences in how they are funded/

Public Comment:

Agenda Item; Action items for next meeting.

- Revise RFP per discussion and present at the September 26, 2017 meeting.

Adjourn; *Jonathan Kanzigg made a motion to adjourn the meeting. Pat Moore seconded the motion. All were in favor; motion carried. Meeting adjourned at 9:56 AM.*